

**Building & Maintenance
Monthly Building Inspection Form**

Building: _____ **Custodian:** _____

Month: _____ **Year:** _____

	Good	Improvement Needed
Base Boards		
Floors Vacuum		
Floors Mopped		
Bathrooms (Sink, toilets, etc.)		
Offices		
Window Seals		
Janitor Closet		
Dust (furniture)		

Comment(s)

Signature

Title

Date